

NOMINATION FORM

DESCRIPTION

A Nomination is the redirection of a Tax Invoice to an alternative driver or user responsible for all, or a portion of the passages as included in the Tax Invoice issued to the Vehicle Owner. This will be used when a driver or person other than the owner used the applicable vehicle on the e-toll road and is responsible for the payment thereof. The alternative driver particulars should be known as these details are required to complete the form. The application will be reviewed and the outcome will be communicated to the applicant.

INSTRUCTION FOR COMPLETION OF THE FORM

- a. This form must be completed in black ink and posted by registered mail to the following address: Private Bag X164, Centurion, 0046 or can be personally submitted at any e-toll customer service centre.
- b. The completed form must be submitted to and signed before a Commissioner of Oaths on presentation of the original VPC e-toll Tax Invoice if applicable.
- c. A copy of the completed and signed form and supporting documents must be kept for your own records.
- d. Receipt of the application will be acknowledged within 21 days, failing which it must be re-submitted by posting it by registered mail to the address given above or resubmitting it at an e-toll customer service centre.
- e. Individuals do not need to complete the first two lines of Part B and should provide all available contact information where required in Parts B and D. All other fields are compulsory unless the form specifies otherwise. Organisations must provide the details of the registration number of the organisation (e.g. CC, company or trust registration number) and the details of a representative (Surname, First names, ID number, Cell, e-mail, etc.) who must sign the form on its behalf.
- f. If you were not the driver of the vehicle and you do not know who used the vehicle please complete the representation application form.
- g. Notification of both successful and failed applications will be sent to the applicant via SMS or E-mail if a Cell number or e-mail address was provided under Part B.

PART A – DECLARATION

- a. I, the particulars of whom are provided under Part B below, hereby apply that I was not the driver or user in control of the motor vehicle at the time(s) the e-toll transaction(s) occurred. Particulars of the Toll Passage(s) are provided under Part C below.
- b. I hereby further nominate the driver or user who was in control of the identified vehicle at the place(s) on the date(s) and at the time(s) that the e-toll transaction(s) occurred, as stipulated in the account invoice referred to, by providing his/her particulars under Part D below and attaching substantiating documents (driving licence and/or Identity Document).

PART B – VEHICLE OWNER AND MOTOR VEHICLE PARTICULARS

Name of organisation:										Organisation registration number																		
Type of organisation:		Company:			CC:			Partnership:			Other:																	
VPC e-toll account number if applicable																												
E-mail address:																												
Surname:										Tel (home): ()																		
First names:										Tel (work): ()																		
Initials:										Gender:			Female			Male			Fax: ()									
Date of birth: (YYYY/MM/DD)										Cell:																		
ID type:		RSA		Passport			Foreign ID			Driving licence			Employer name:															
ID Number:										Employer address																		
Country of issue:																												
Street address:										Code:																		
										MOTOR VEHICLE PARTICULARS																		
										Vehicle licence:																		
										Vehicle disc no:																		
Postal address:										Operator card no:																		
										Vehicle description (type):																		
										Code:			Vehicle GVM:			kg			Year									
										Make:																		
										Series (Model):																		
										Colour:																		

PART C – PARTICULARS OF TOLL PASSAGE(S) OR INVOICE

VPC Invoice Number if applicable																						
Passage transaction number(s) (for individual transaction numbers):																						
Dates of passages (YYYY/MM/DD) (for period)																						
From:		/			/			Time:			To:			/			/			Time:		

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PART D – PARTICULARS OF NOMINATED DRIVER OR USER

E-mail address:																				
Sumame:												Tel (home): ()								
First names:												Tel (work): ()								
Date of birth (YYYY/MM/DD):	/		/		ID type:			RSA	Passport	Foreign ID	Driving licence									
					ID Number:															
Country of issue:																				
Street address:																	Code:			
																Code:				
Postal address:																	Code:			
																Code:				

PART E – AFFIRMATION OR OATH BY THE VEHICLE OWNER

a. I solemnly affirm the content of the declaration and nomination of the person above as the truth, the whole truth and nothing but the truth.

b. I know and understand the content of this declaration and nomination and do not have any objection in taking the prescribed oath and consider the prescribed oath to be binding on my conscience.

b. I have attached a copy of the person's driving licence and/or Identity Document or other proof of identification.

c. I further declare that I understand that this nomination may be rejected, upon which I will be liable for all penalties and fees as described in the original Invoice.

* Whichever is applicable

Signature of Owner:

Place:

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Date (YYYY/MM/DD):

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PART F – CERTIFICATE OF COMMISSIONER OF OATHS

As a Commissioner of Oaths, I hereby certify that the person signing this form:

a. * Solemnly affirms the content of this declaration as the truth, the whole truth and nothing but the truth; or

b. * Has no objection in taking the prescribed oath and that he/she considers the prescribed oath to be binding on his/her conscience.

* Whichever is applicable

Signature of Commissioner of Oaths:

Place:

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Date (YYYY/MM/DD):

				/				/									
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PART G – PARTICULARS OF THE COMMISSIONER OF OATHS

Sumame:												ID Number:							
First names:												Tel (work):	()						
Designation:												Cell:							
Business address:												Office held:							
											Code:								

PART H – STAMP OF THE COMMISSIONER OF OATHS

PART I – RULES FOR ACCEPTANCE

In order for an application for nomination to be accepted the following information must be provided:

- Complete vehicle Owner Details
- Complete Nominated Driver or User Details
- Complete Vehicle Details
- Commissioner of Oaths certification and correct Commissioner of Oaths stamp.
- Certified copy of Nominated person driver's license or ID.

Failure to provide this information will result in the application being rejected.

Notification of both successful and failed applications will be sent to the applicant via SMS or E-mail if cell number or e-mail address is provided in Part B.